
Re: ISSM3309C forms

From Ricardo Vargas <rvargas@broward.edu>

Date Fri 10/2/2026 12:01 AM

To Adam Dupuis <adupuis@broward.edu>

 1 attachment (421 KB)

ISM3309C BC Quality Standards Asynchronous Course Design Sign-Off Form by VARGAS.pdf;

Hi Adam,

I agree this was a great review. Please find the signed form attached. In terms of the recommendations for improvement. Here is what was completed and what is planned.

GS1: Course Overview and Introduction

Syllabus and course calendar were updated to match changes made to the extra credit opportunities.

GS2: Learning Objectives (Outcomes/Competencies)

N/A

GS3: Assessment and Measurement

This is an excellent idea to enhance the understanding of what needs to be submitted for this formative assessment. I have added a checklist to each of the milestone submissions.

GS4: Instructional Materials

This oversight error was corrected for Application Exercise 3 (Personas & Stakeholder Map).

GS5: Learning Activities and Learner Interaction

I really like this recommendation, and plan to work with Dr. Ayers to have these added to the sample announcements in the baseline shell for the next offering of the course.

Thanks,
Rick

From: Adam Dupuis <adupuis@broward.edu>
Sent: Wednesday, September 30, 2026 10:41 AM
To: Ricardo Vargas <rvargas@broward.edu>
Subject: ISSM3309C forms

Hello Ricardo,

Tom did a great job on the review. Here are the forms with his suggestions. Please return the Quality Standards form signed once you have completed going over the review and making adjustments.

The Dean will want to know what feedback you implemented and which feedback you did not and why not. We will need a written feedback utilization from you, too. In a follow up email is fine.