

Eagle Point Elementary Orchestra

Strings Celebration | End-of-Year Concert | May 14, 2026

I sponsored the Eagle Point Elementary Orchestra's end-of-year concert, "Strings Celebration," and connected the school with Broward College Community Relations so the concert could be held in a College theater as an in-kind donation. The orchestra had held its year-end performance at the South Campus theater in the two previous years.



With concert organizers (I am on the right) in front of the program screen, May 14, 2026.



The stage before the concert, May 14, 2026. Photo dates are taken from each photo's original capture date.

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Supporting Correspondence

The pages that follow show my request to the College for the venue (February 2026) and the College's confirmation of the in-kind facility reservation, including the In-Kind Donation Application naming me as the College employee involved (March–April 2026).

Privacy note: The orchestra director's personal phone number and mailing address have been covered with gray redaction bars. No other content has been altered.

South Theater

From Ricardo Vargas <rvargas@broward.edu>

Date Tue 2/24/2026 11:20 AM

To Elaina Moran <ecohenmo@broward.edu>

Hi Elaina,

I am sponsoring the Eagle Point Elementary orchestra. For the past two years, they have held their end-of-year performance at the South Campus theater, and we would like to use the venue again this year.

I have confirmed the theater is available on our requested date. Could you please send over the **In-kind application** so we can finalize the details?

Thanks,

Rick

Re: Eagle Point Orchestra

From Terence Kirchgessner <tkirchge@broward.edu>

Date Sat 4/11/2026 4:23 PM

To BC Community Relations <BCCommunityRelations@broward.edu>; felix.spengler@browardschools.com <felix.spengler@browardschools.com>

Cc Raul Hernandez <rherna10@broward.edu>; Ricardo Vargas <rvargas@broward.edu>

 1 attachment (247 KB)

2026-05-14 Eagle Point PCAT - Exhibit A Facility Rental Agreement (Rev 2026-01-28).pdf;

Hi Everyone,

Attached are the policies for PCAT and the cost estimate for the event.

Please feel free to contact me if you have any questions.

Best,
TK

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Terence Kirchgessner
Senior Director, Bailey Hall and Buehler Planetarium, Broward College

P: +1 (954) 2016926

E: tkirchge@broward.edu | **W:** broward.edu

A: 3501 Davie Road
Davie, FL 33314



From: Terence Kirchgessner <tkirchge@broward.edu>

Date: Monday, March 16, 2026 at 2:44 PM

To: BC Community Relations <BCCommunityRelations@broward.edu>, felix.spengler@browardschools.com <felix.spengler@browardschools.com>

Cc: Raul Hernandez <rherna10@broward.edu>, Carol Nohan <cnohan@broward.edu>

Subject: Re: Eagle Point Orchestra

Hi everyone,

This IN-KIND request for the PCAT is CONFIRMED on the calendar with the following details (PLEASE REVIEW):

If there are any additional requests, please reply to this email at least 2 weeks before your event.

Event name: Eagle Point Elementary - End of year performance

Type of Event: Concert

Date: Thursday, May 14, 2026

Representative: Felix Spengler felix.spengler@browardschools.com

Attendance: 300

Spaces reserved: Theater, dressing rooms

Reserved time: 3pm – 9pm

Event Schedule:

SETUP (arrival): 4pm

SOUND CHECK: 5pm

DOORS OPEN: 5:30pm

EVENT START: 6pm

EVENT END: 8pm

Details:

Lobby

2 tables

Theater

Projection

Chairs and music stands

1 podium with microphone

Lights for performances

Facilities

NA

Grounds

NA

Air Conditioning

2pm – 9pm

Security

Dedicated campus safety officer for event: 5:30pm – 8pm

Custodial

1 custodial 5pm – 9pm

Please clean and resupply PCAT spaces before, during and after event

Important Note

-The PCAT does not supply front of house staff. Requester must supply a minimum of 1 house manager and 2 ushers for the event.

We appreciate your contribution to the following:

- No food or drink in the theater.
- Please adhere to the room capacity.
- Please remove all items directly after event.
- Please shut off all Electronic contents and equipment once the event is over.
- Please situate any items back to their original locations.
- As a courtesy to your colleagues and students, please keep the room in optimal condition for the next incoming group.

From: BC Community Relations <BCCommunityRelations@broward.edu>

Date: Wednesday, March 11, 2026 at 2:23 PM

To: Terence Kirchgessner <tkirchge@broward.edu>

Subject: Eagle Point Orchestra

Hi Terence,

This is the elementary orchestra that has previously used PCAT for their year end performance. When we spoke, you mentioned this may be able to work at PCAT.

Please let me know if possible. They sent the FER as an attachment. I will forward that as well.

THANKS,
Elaina

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COLLEGE**

BC Community Relations

Broward College

E: BCCommunityRelations@broward.edu | **W:** broward.edu

A:

FL



From: noreply@formstack.com <noreply@formstack.com>

Sent: Wednesday, March 11, 2026 1:30 PM

To: BC Community Relations <BCCommunityRelations@broward.edu>

Subject: Broward College In-Kind Donation Application



Formstack Submission For: [Broward College In-Kind Donation Application](#)

Submitted at 03/11/26 1:29 PM

Is your organization a registered charity/nonprofit organization?:	Yes
Which Fiscal Year is your Organization Applying For?:	2025-2026
Full Name of Charity/Registered Nonprofit Organization::	Eagle Point Elementary
Which Funding Priority Does Your Organization Qualify For?:	Other
Type of Organization (select the one that best applies)::	Education
Your Organization Serves What Type of Population (you may select up to three that best apply):	Youth (ages 0-18)
Does the Organization have a Young Professional Group?:	Yes
Is a College Employee(s) Involved with the Organization (select the one that best applies)::	Yes
Employee::	Ricardo Vargas
Type of Involvement::	N/A
Employee::	
Type of Involvement::	
Employee::	
Type of Involvement::	
Employee::	
Type of Involvement::	

Employee::

Type of Involvement::

Is this request for a facility reservation?: Yes

Type of Facility:: Large Meeting Space

Select Preferred Layout of Space:: Theatre Style (chairs only)

Which campus/location is your preference?: South Campus (Pembroke Pines)

Number of Attendees:: 150

Number of classrooms:: 1

Is this a recurring or multi-day event?: No

If there is no available space at the campus you requested, would you like to explore availability at other campuses?: No

If Yes, please let us know which dates you are requesting::

Please Select which other campus/location(s) you would consider:

Date of Event:: 05/14/26

Name of Event:: End of the Year Concert

Start Time of Event:: 06:00 PM

End Time of Event:: 08:00 PM

Please update the Facility Request Form and upload here.: [View File](#)

Who is the type of audience member the Broward College Welcome Speaker will be addressing (age, gender, student or professionals, any other noteworthy information)?: Parents

As this is a multi-day event, do the audience members vary for each event date?:

What is the best time for the Welcome Speaker to address your group?:

06:00 PM

We typically ask for 2 – 5 minutes for the welcome, what is the ideal speaking length for your group?:

5

Is there anything, in particular, you would like the speaker to address? Please be specific. :

Welcome

Name:

Dr. Felix Spengler

Title:

Orchestra Director

Email Address:

felix.spengler@browardschools.com

Phone Number:

[REDACTED]

Address:

[REDACTED]



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Intellistack, 50 South Steele Street, Suite 500, Denver, CO 80209