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Appendix E-1b
Commissioned E-Learning Course Redesign Agreement
For Online Courses

Faculty member(s): Ricardo Vargas

Course to be redesigned: CTS1133C - A+

An online course is defined as a formal educational modality in which 80% or more of the direct instruction is delivered using technology, according to which the student and instructor are separated by time-and/or space. There is no requirement in an online course section for students to attend classes in a physical location. This includes courses designed for asynchronous and Online Live delivery. All learning materials and activities for an online course occur in the College's learning management system (LMS).

Course materials may include content objects, images, audio and video files, assignment materials, assessment instruments, and other learning strategies and information designed to be used in an online instructional context. If any course activities occur outside of the LMS, grades, tracking, and other artifacts of engagement must be ported to the College's LMS in order to support potential grade appeals, faculty evaluation of teaching, early alert reporting, and attendance verification.

Alignment with Broward College Quality Standards for E-Learning is ensured through the instructional design of the course, and the evaluation of its educational effectiveness, including assessments of student learning outcomes, student success and student retention. Students will also be surveyed with regard to their satisfaction with the technology used and technical support provided.

I. The administration and I will assess my professional development needs. To prepare me for course redesign, the college shall provide and I agree to successfully complete a series of structured professional development activities with the following learning outcomes:
   a. incorporate the learning outcomes as defined in the course outline to achieve in an online context and design learning activities, assessments, and strategies that support these outcomes;
   b. develop a course syllabus that maps learning outcomes to course activities and to assessment;
   c. use online communications tools and strategies to support learning and student engagement;
   d. use online assessment strategies and tools to measure students' achievement of learning outcomes;
   e. redesign course learning strategies, activities, and goals using sound instructional design principles.

II. I agree to redesign the course so that it meets the existing student learning outcomes as stated in the course outline.

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III. I agree to redesign the course and/or course materials using the learning management system, hardware and software provided by the College.

IV. The College will provide instructional design and technological and creative services (i.e., support faculty in the design of interactive media or activities) to assist me in the redesign of the course and coursematerials.

V. For redesigning the specified course, I shall receive extra compensation, contingent on approval by my campus administration. Payment will take into account the rank of the faculty member, the number of credit hours associated with the course. Payment for redesigning of an online course is as follows:

1 credit course	2 credit course	3 credit course	4 credit course	5 credit course
Zone 1	Zone 2	Zone 3	Zone 4	Zone 5

Co-redesign will be paid by dividing the zone among the number of redesigners.

VI. I understand that I must satisfy the following to successfully redesign my commissioned online course:

a. participate in an initial consultation with the designated instructional designer;
b. satisfy the Online Course Development Midpoint Review by a designated instructional designer from Broward College Online and a Faculty Reviewer (credentialed to teach the course) before it can be scheduled;
c. satisfy the Online Course Development Final Review by the designated instructional designer, Faculty Reviewer, Associate Dean/immediate supervisor, and Dean of Online Campus/E-Learning before I can be paid and the course offered;
d. ensure that all general and specific learning outcomes associated with the course can be achieved, and that all BC Quality Standards for E-Learning have been met;
e. complete the course redesign within a 6-month timeframe from the signature of this document.

VII. Whenever I teach/deliver this e-learning course, I understand that I will participate in a Student Opinion of Instruction Survey.

VIII. I understand that, in accordance with section 2.60 of the Faculty Contract, ownership of copyrightable material shall reside with the College and that the College has the right to use and/or modify, the materials I have developed for instructional, educational or administrative purposes.

IX. I agree to collaborate with the Instructional Design staff to maintain and update the course so that it remains current and to provide the latest version of the course I maintain, to be shared with other instructors, for three years or until a new commissioned baseline course is available.

X. While I am employed by BC, I agree not to sell or deliver e-learning course or associated course materials developed under this agreement.

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Signatures

Faculty Member(s) Signed by: Ricardo Vargas 25E8B7DA6313481... date 4/13/2025

Immediate supervisor(s) DocuSigned by: Brian Paris 266561F58A614CE... date 4/14/2025

Pathway Dean Signed by: Samar Swaid BA81E362CBE949E... date 4/21/2025

Dean of Online Campus/E-Learning DocuSigned by: 4A31BFC46574490... date 4/21/2025